

The following are the questions and answers regarding SRTA RFQ #48499-08-00005 General Services Consultant.

- 1. Could you please provide some clarification on the RFQ related to the project manager qualification? The RFQ states: “The Offeror shall propose a project manager with a minimum five (5) years of demonstrated tolling services consulting management experience and who will be assigned full-time to an established Atlanta metro area office for this project.” Is it SRTA’s requirement that the offeror’s Project Manager be located, on a full-time basis, in the Atlanta metro area, and be 100% allocated to SRTA for the duration of this contract (which is stated in the RFQ as roughly 24 months)? If so, is it SRTA’s requirement that the offeror have an established Atlanta metro area office at the time of submitting the response to this RFQ, or can one be established upon selection of the proposer by SRTA?**

The intention is for the Project Manager to be consistent. The PM must have tolling experience. The Offeror should not expect to rotate or replace PM’s unless through mutual agreement with SRTA or at the request of SRTA. It is not a requirement for the Offeror to have an Atlanta office; however transportation and lodging costs should be included in the proposal. It is not expected for the PM to have only SRTA as an account, but shall be the Project Manager on the SRTA account. Time commitments and scheduling will be determined during contractual negotiations.

- 2. Section 3 (SELECTION PROCESS)
Can an offerer propose a project manager who is fully dedicated to SRTA but not located in an Atlanta area office and still be eligible for selection?**

YES

- 3. Section 3 (SELECTION PROCESS)
If the offerer is involved in PPI work for the state of Georgia as a firm can it propose individual staff that are not involved in the PPI work for the state of Georgia for this proposal and remain eligible for selection?**

If the proposed individual meets all requirement and the offeror discloses PPI partners and efforts it is currently working on in the state of Georgia.

- 4. Page 5 indicates that responses are limited to 15 double-sided pages. Is this interpreted as 15 actual pieces of paper with text on front and back (30 pages of text)?**

YES

- 5. Would a Transmittal Letter count as part of the page limit?**

NO

- 6. Would Resumes included in an appendix count as part of the page limit?**

NO

- 7. Do the required Letters of Reference count as part of the page limit?**

NO

- 8. Is the intent of the RFQ limited to project management of a future TCS implementation or is the scope more broad with a focus on operations as the title of the RFQ implies?**

The intent of the RFQ is to retain a Consultant to assist SRTA with the existing systems and business processes. The Consultant is not expected to develop a comprehensive knowledge of existing infrastructure, but lend expertise in the business process, system enhancements and or hardware/software selections as they relate to tolling and transportation solutions. It is also the intent to have the Consultant develop requirements for new tolling system infrastructure procurement. The Consultant shall act as the Project Manager for the installation of the new systems.

- 9. Page 6 of the RFQ refers to letters of satisfaction/reference and indicates that letters from SRTA can be provided as well. Can we contact specific SRTA staff prior to the RFQ response submittal date to possibly obtain such a letter or reference for previous work?**

NO, but you may indicate SRTA staff for our internally-obtained reference (and indicate project/service).

- 10. Is the proposal cover/back, the table of contents, and the tabs excluded from the 15- page double-sided page limit? May we include a cover letter at the beginning of the proposal that may also be excluded from the 15-page double-sided limit?**

YES to both of the questions.