



JOB ANNOUNCEMENT

Position Title	Operations Systems Administrator
Business Unit	Tolling
Supervises	No
Reports To	Director of Tolling Operations
FLSA Status	Exempt
Salary	Pay Grade 18 / M on Georgia Statewide Salary Plan

Job Summary

Under limited supervision of the Director of Tolling Operations, performs daily systems management of Toll Operations Center (TOC) and the Toll Road Operating Systems (TROS). Manages on-site private contractors and interacts with employees of the Operations business. Through vendor management is responsible for managing operating systems support, development, and enhancement tasks. Oversees repair, restoration, or recovery of operating systems to minimize business interruptions or impacts. Initiates and monitors change requests, and installations/upgrades. Manages assigned contracts and ensures contracted deliverables are received as specified. Assumes responsibility for support and administration of the associated operating system software/hardware in an enterprise level multi-server environment.

Minimum Qualifications

Bachelor's degree in a related field and three years of related experience OR Associate's degree in a related field AND five years of related experience OR seven years of related experience. Background in transportation and/or operations is required. Applicants must also possess a current, valid Class C Driver's License, have a clean driving record, and be certified to operate motor vehicles. Must possess the skills to work independently and as part of a team. A willingness and desire of applicants to work in both indoor and/or outdoor settings is a must. Availability to work on-call, overnights, and weekends as needed within a fast-paced environment in order to perform assigned duties is required for this position. Applicants must possess SRTA's core values of Integrity, Excellence, Collaboration, Customer Focused, and Diversity.

Preferred Qualifications

Five years of experience providing operations system support within a toll-road environment. Experience with management of toll collection operations and documented strong systematic problem-solving skills. Strong interpersonal skills and the ability to adapt to others communication and learning styles. Team player with the ability to multi task. Extremely comfortable with technology and leading consistent technology upgrades and training. Fast learner of systems and new system modules and upgrades. Embraces a continuous improvement mindset.

To Apply For This Position

Interested applicants should submit a resume via email to recruiter@georgiatolls.com by Monday, November 21, 2016. **All applicants MUST include the title “Operations Systems Administrator” in the subject line of the email message.**

Due to the volume of applications received by this office, we are unable to provide information on application status by phone or e-mail.

Applicants who are selected for an interview will be contacted to arrange an appointment.

Applicants who are not selected for an interview will not receive notification.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The State Road and Tollway Authority reserves the right to close this process at any time during the announcement period once a sufficient, qualified applicant pool has been identified.

Applicants who are selected for an interview will be contacted to arrange an appointment.

Company Information

SRTA is an Equal Opportunity Employer and does not discriminate on the basis of color, race, national origin, age, sex, religion, or disability.